

## MARSALA AT TIBURON HOA BOARD POLICY

### ENVERA GATE ACCESS SECURITY SYSTEM TRANSPONDERS

The Marsala HOA has contracted with Envera for a gate access security system. For the privacy and protection of all Marsala residents, the Envera gate access security system requires the name of the owner of the vehicle; the street address in Marsala; the email address and telephone number; the vehicle's plate number and state; as well as the the make and model of the vehicle. The security system is designed to recognize a vehicle entering Marsala based upon this information. Each transponder is set up to identify a particular vehicle.

The Marsala HOA Board has developed the following policy for transponders:

**New and Replacement Transponders:** The management company will install new or replacement transponders. DMG will install starting January 1, 2017. In order to be issued a new or replacement transponder or fob, an Envera form (attached) must be completed and submitted to the management company. There is no cost to the owner for two (2) new transponders and fobs upon purchasing the home. Current owners received two transponders when the Marsala HOA contracted with Envera. If the owner trades one of those vehicles on another vehicle, the owner will be issued a replacement transponder for free. However, the owner must complete the Envera form and submit it to the management company in order to receive the replacement transponder.

**Transfer of Transponders Between Vehicles:** Transfer of transponders between vehicles is prohibited. If the owner trades vehicles and the dealership transfers the transponder to the new vehicle, the owner needs to make an appointment with the management company to have a new transponder installed and complete and submit the Envera form within three (3) days.

**Multiple Vehicles:** If an owner has more than two (2) vehicles, there is a charge of \$20.00 for the transponder for each additional vehicle.

**Plate Mounts:** Some vehicles require a special product known as a plate mount because transponders on the windshield do not work. The cost of each plate mount is \$40.00

**Car Rentals by Owners:** For security reasons, Owners will not be issued a transponder for short-term rental cars. However, owners of a home in Marsala who do not maintain a car in Florida will be issued a transponder that they can affix to Plexiglas and keep in their possession for use when they rent a car on visits to their home in Marsala.

**Tenants of Property Rentals:** Tenants renting for twelve (12) months will be allowed two (2) transponders upon the same terms and conditions as owners. For security reasons, tenants renting for a period less than twelve (12) months will not be allowed a transponder. Those renters will need to register with the management company, submit the Envera form required for gate access and they will be issued a temporary PIN number for admittance at the kiosk. The temporary PIN number will be based on the dates of the short term lease.